

**ONTARIO COUNTY  
DEPARTMENT OF MENTAL HEALTH**

3019 County Complex Drive  
Canandaigua, New York 14424  
(585) 396-4363 • Fax (585) 396-4993

**MENTAL HEALTH CENTER**

**Diane L. Johnston, L.C.S.W. -R  
Director of Community Services**

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**Ontario County Children and Youth  
Single Point of Access (SPOA)**

**IMPORTANT NOTE TO REFERRAL SOURCES**

When referring a client to SPOA, please include copies of any clinical summaries, educational information (e.g. IEP, psychological evaluations, teacher observations) and/or other relevant documentation that will aid us in thoroughly assessing the client's mental health and other needs.

**The Referral Form and the accompanying documentation must be sent together.  
We cannot accept a referral form without the relevant documentation.**

Please feel free to contact me with any questions regarding this request.

Sincerely,

**Katelyn Williams**

**Coordinator, Ontario County Children and Youth SPOA**

**3019 County Complex Drive**

**Canandaigua, NY 14424**

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